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Commissioner

**North Carolina Department of Agriculture  
and Consumer Services**  
*Division of Soil and Water Conservation*

**Patricia K. Harris**  
Director

**COMMUNITY CONSERVATION ASSISTANCE PROGRAM**  
**ADVISORY COMMITTEE MEETING: WEDNESDAY, MAY 14, 2014**  
4<sup>TH</sup> FLOOR CONFERENCE ROOM, ARCHDALE BUILDING RALEIGH, NC & TELECONFERENCE/WEBINAR  
**MEETING MINUTES, APPROVED JULY 17, 2014**

I. Welcome and Introductions

The following individuals were physically present or called in to the meeting:

Julie Henshaw (DSWC), Pat Harris (DSWC), Dru Harrison (New Hanover SWCD), Mitch Woodward (CES), Steve Trowell (DCM), Beth Brown (League of Municipalities), Jeff Young (DSWC), Mike Dupree (Durham SWCD), Eddie Culberson (Durham SWCD), Anthony Hester (Beaufort SWCD), and Tom Hill (DSWC)

II. Review and approval of October 2013 minutes

The minutes were approved without change.

III. Update from the Workgroup on the BMP Allocation Rule Revision – Commission Request

The committee was updated on the work that the BMP allocation rule revision workgroup has performed. The workgroup met on April 4, 2014 and discussed possible alternatives to the current method of distributing CCAP funds allocated from the General Assembly. These alternatives were discussed with the committee along with an update from Julie Henshaw on her work with the Rules Review Commission on how the rules will be set up.

The basic recommendations were to treat the CCAP allocation like grant funds as the district survey showed a lack of funds being the primary issue with districts being unable to fund CCAP projects. Engineering assistance was also mentioned in the survey, especially as other program needs increase. Additional information will be brought forth to the Advisory Committee after the workgroup meets again to discuss methods with which to allocate the limited resources to participating districts.

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- IV. Further discussion and consideration on the Permeable Pavement standard and alignment with the new DEMLR standard

<http://portal.ncdenr.org/web/lr/bmp-manual>

The group discussed Item #2 on the existing standard which discusses the stabilization of the upslope and adjoining areas of permeable pavement areas during and immediately after construction. After some discussion and rewriting, the group decided to discuss this standard again at the next meeting.

- V. NCASWCD Update

No update was provided as an association representative was not able to attend.

- VI. Set future meeting dates

The next meeting will be selected based upon Doodle poll results. Tom Hill will distribute a Doodle poll in the upcoming weeks.

- VII. Open discussion

There were no general discussion items.